

How to get FULL TEXT JOURNAL ARTICLES in 4 Simple Steps
To Connect From Home FIRST: follow instructions at <http://www.lib.usf.edu>

Step 1 – Do Research

Go to **Databases by Title/Subject** at USF Libraries website: <http://www.lib.usf.edu/>

Do your search for **journal article citations** in a bibliographic database of your choice:

- **CINAHL** – indexes 1800 nursing, allied health & biomedical journals back to 1982.
- **PubMed** combines:
 - Medline – indexes 4800 medicine, nursing, dentistry & veterinary journals back to mid-1960s.
 - OldMedline – indexes 1950-1965
 - Citations in processing (prior to indexing into Medline)
- **Web of Science** – contains 3 indexes totaling 8700 research journals:
 - Science Citations Index (1900-present)
 - Social Sciences Index (1956-present)
 - Arts & Humanities Index (1975-present)

Full Text *might* be available within these databases via [SFX] or [USFHS-ONLINE] buttons. If not, go on to next steps:

Step 2 – Check Electronic Journals in USF Libraries

Go to the USF Libraries website <http://www.lib.usf.edu> Look up each **journal title**

- Click on **E-Journals**
- Type the *complete* journal name in the search box
- This site provides access to full text, electronic journals available to everyone at USF *
Some journals have *selective* coverage (every article from issue may not be included)

* Note: The list of USF Libraries E-Journals will *not* include HSC-only password protected E-journals.

Step 3 – Check the USF Libraries Catalog:

Go to USF Libraries website <http://www.lib.usf.edu> Look up each **journal title**

- Click on **USF Libraries Catalog**
- Type the *complete* journal name in the search box
- Click on drop-down box labeled “Any Field” & select “**Journal Title**” instead.
- Click **Search** *
- Click on the **Check Availability** link to see which issues are available in print
- Notice the name of the library listed; the catalog checks ALL USF libraries & Moffitt

* Note: HSC-only E-journals require an HSC NET ID & Password for access; Log out of Blackboard first!

Step 4 - Submit InterLibrary Loan (ILL) Request

If the journal is not available in print or electronically, submit an Interlibrary Loan (ILL) request to the Shimberg Library. Go to the Shimberg Library website <http://www.health.usf.edu/library>

- Click on **Forms**
- Select **Photocopy/ILL Form for USF Users** to submit a request ... *or...*
- Fill out a paper ILL Request form at the Shimberg Library’s Circulation Desk.